

Erie > Administration Form > 2021

***Required Fields**

Governance

Please input your responses to all questions based on the annual reporting year (unless otherwise instructed.)

1. How many times did the executive committee meet to conduct governance business? *

2. How many members were there in the executive committee? *

3. How did the executive committee communicate with one another? (Check all that apply.) *

 Email Teleconference Zoom/Gotomeeting/Webex ACS Network Other

4. What was the month and year of the last Local Section strategic planning session?

5. What percentage of your councilors were in official attendance at the Spring Virtual Council Meeting? *

6. What percentage of your councilors were in official attendance at the Fall Virtual Council Meeting? *

100	%
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7. Did your local section have a succession and/or leadership development plan? *

- Yes
- No

8. Did a member of your local section attend the Local Section Leaders Track at ACS Leadership Institute? *

- Yes
- No

9. How did your local section identify future leaders and get them into the leadership pipeline? (Check all that apply.) *

- Self-nomination
- Solicitation or Advertising
- Identify Active Committee Members
- Formal Leadership Training
- Long Term Plan
- Outreach to New Members
- Arm-Twisting
- Other

10. Did your local section conduct an officer election? *

- Yes
- No

11. Did your local section conduct its elections electronically? *

- Yes
- No

12. How many members voted in your local section election?

40

The following questions provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. Do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

13. Chair's Report: Please provide a narrative of the past year's activity/successes/challenges *

The COVID-19 global pandemic has continued to impact our efforts to offer programming; however, this should not be an excuse for our limited engagement in 2021 as there are many local sections that have been very successful at offering virtual programming. We were able to offer through an IPG awarded to the our section two virtual programs in spring 2021 that were well attended by section members as well as the community at-large. We participated in the virtual CCEW events (including the poetry contest) and held our first in-person outreach event for NCW. As my term as chair comes to a close, I encourage the local section executive committee to work together to share the burden of planning and executing events. There is a lot of talent in our local section. I would encourage the local section to revisit the strategic plan and continue to improve our web presence.

Responses to be provided by the Chair-elect for the annual reporting year.

14. Chair-Elect's Goals *

a . Please list first of top three goals

Increase the number of in-person and virtual events sponsored by the local section.

b . Please list the second for top three goals

Improve web presence and communication with local section members.

c . Please list third of top three goals

Revisit the strategic plan.

To be completed by the Chair-elect for year following the annual reporting year.

15. Next Year's Chair-elect's Goals *

a . Please list first of top three goals

Engage local section student members.

b . Please list second of top three goals

Improve social media presence.

c . Please list third of top three goals

Seek new opportunities for community outreach.

16. Does the Local Section have an Vision and/or Mission Statement *

- Yes
- No

In 2021, the ACS Board of Directors authorized an additional one-time supplemental funding allocation equal to your local section annual allotment.

17. Please describe below how your local section has used (or plans to use) the supplemental funds that were allocated in 2021. *

We plan to offer additional programming and update our section website.

Organization

1. Did your local section have active coordinators for the following?

Activity	Coordinator Names
Awards	Jay C Amicangelo
Chemistry Olympiad	Christine A Saber
Newsletter/Publications	Lisa J Nogaj

2. How many subsections were active in your local section? *

0

3. How many subsection meetings were held? *

0

4. How many topical groups were active in your local section? *

0

5. How many topical group meetings were held? *

0

*A person who is not a member of the SOCIETY shall not become a member of any Local Section, but Local Sections may provide in their bylaws to have Local Section Affiliates, not members of the SOCIETY, who shall be entitled to all the privileges of membership in the Local Section, as provided in the Local Section bylaws, except that of holding an elective position of the Local Section, or voting on Articles of Incorporation and bylaws for the Local Section, or serving as a voting member of its Executive Committee or equivalent policymaking body, or voting for Councilor(s) or Alternate Councilor(s) from the Local Section. In their bylaws, Local Sections may either provide or withhold the privilege of voting by Local Section Affiliates for an elective position (other than Councilor or Alternate Councilor) of the Local Section. Local Section Affiliates may be appointed as Committee Chairs, if allowed by the bylaws of the Local Section.

6. How many dues-paying local section affiliates* were there in the local section? *

25

7. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) *

- Yes
- No

8. What was the approximate number of active volunteers in your local section? *

15

9. Please estimate the number of volunteers that were new. *

5

10. Please indicate all the ways that your local section recognized volunteers? *

- Awards
- Certificates
- Letter to Volunteer
- Letter to Volunteer Supervisor
- Recognition at Event
- Recognition in Newsletter
- Recognition on Web
- Other

Communication

Please input your responses to all questions based on the annual reporting year (unless otherwise instructed.)

1. Did your local section have a representative on your Regional Meeting Board or Steering Committee? *

- Yes
- No

2. How did Councilors report to your local section members about national ACS matters? *

At an Executive Committee Meeting

At a Section Meeting

In an email

In the newsletter

On the local section website

Other

3. On average, how many members attended a local section meeting? *

15

4. How many local section meetings were held? *

3

5. How does the section's leadership communicate information to its members (including social media channels)?

a . General description of communication:

Facebook

b . How Often do these communications occur? Number of newsletters published:

monthly

c . How Often do these communications occur? Number of meeting notices:

quarterly

6. What social media does your local section use? (If selected, the link is required.)

Facebook

<https://www.facebook.com/ErieACS/>

Instagram

LinkedIn

Snapchat

TikTok

Twitter

Other

7. Did your local section have a website? *

- Yes
- No

8. Did your local section post its Annual Report on the website? *

- Yes
- No

Nomination

The Local Section (LS) Outstanding Performance (OP) ChemLuminary Award is given annually to a local section in each section size category by the Local Section Activities Committee. This award recognizes the most outstanding performance of a LS in a particular size category in supporting ACS, its section members, students, the public, the education enterprise, industry, other ACS sections, other professional societies, and partnering organizations. The review is based solely on the LS FORMS annual report (AR), considering primarily the summary self-nomination statement below and the summary descriptions contained within Events, Activities, and Meetings. Other performance indicators may include administrative (e.g. participation in elections) and financial (e.g. sound budgetary policy) aspects. Timely submission of your administration and financial forms is a major factor in the evaluation of your LS for the Outstanding Performance Award.

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award *

- Yes
- No

Supporting Materials

Brief Description	File Name	File Size	Date Uploaded
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